

FORT ORD BASE REALIGNMENT AND CLOSURE OFFICE

Military Munitions Response Site Security Program

PROCEDURES FOR ROUTINE AND EMERGENCY ACCESS AND OPERATIONS WITHIN RESTRICTED MUNITIONS RESPONSE SITES (MRS)

1. **PURPOSE:** To protect public safety by establishing requirements and procedures for limited routine and emergency access and operations within restricted MRS.
2. **BACKGROUND:** Areas of the former Fort Ord contain many closed weapons ranges where soldiers trained with munitions and explosives. Portions of the Fort Ord Impact Area and other restricted MRS have been identified or are suspected to contain dangerous unexploded ordnance (UXO) resulting from that training. Unexploded ordnance presents a significant hazard to vehicles and pedestrians entering and operating within those areas. During the cleanup of Munitions and Explosives of Concern (MEC), the U.S. Army Fort Ord Base Realignment and Closure (BRAC) Office is responsible to provide for the safety of the public by restricting access to Army property where UXO may present a hazard. To provide for public safety, entry to MRS posted and fenced to indicate restricted access is limited to authorized personnel.
3. **AUTHORITY TO RESTRICT ENTRY:** The Fort Ord BRAC Office is responsible for public safety and security prior to and during the cleanup of closed ranges and other potentially dangerous areas of the former Fort Ord in accordance with Department of the Defense (DoD) and Department of the Army (DA) guidance as described in DA Pamphlet 385-63. Munitions and Explosives of Concern safety assessments by U.S. Army Corps of Engineers (USACE) Ordnance Safety Specialists (OSS) are used in the development of requirements and procedures for control of access and operations within closed ranges and other areas known or suspected to contain munitions and explosives disposed in a manner that could be dangerous to visitors or trespassers. Fort Ord ranges and other areas assessed as above are designated restricted MRS.
4. **AUTHORITY TO GRANT ENTRY:** The responsibilities of municipal and emergency service providers, contractors, managers, and others for equipment, maintenance, contracted services, investigations and studies on Army property requires occasional entry and operations within restricted MRS. Only an USACE OSS or designated representative of the Fort Ord BRAC Site Security Management Office can authorize personnel and vehicles to enter and operate within restricted MRS. All authorized personnel accessing restricted MRS must comply with the procedures described below. An exception to this authorization requirement exists in the case of an emergency situation when a delay of entry could result in loss of life or limb (see Emergency Access). In the case of an emergency access the incident commander assumes responsibility for the safety of those involved. Local and regional emergency response chiefs and leaders are encouraged to become familiar with the restricted MRS emergency access procedures described below.
5. **REQUIREMENTS AND PROCEDURES FOR ACCESS AND OPERATIONS WITHIN RESTRICTED MRS:**
 - a. Routine Access

- (1) Authorization: All visitors must obtain authorization to access restricted MRS from the Fort Ord BRAC Site Security Management Office in advance of date of the required entry. Visitors requesting access must be prepared to describe all intended activities within the restricted MRS prior to authorization. Visitors will comply with all USACE OSS instructions, applicable regulatory guidance, as well as Fort Ord BRAC restricted MRS vehicle and personnel identification requirements and access procedures (Appendix F).
- (2) Escort: ALL PERSONNEL ENTERING RESTRICTED MRS MUST BE, OR BE ESCORTED BY, A CERTIFIED UNEXPLODED ORDNANCE TECHNICIAN, OR ORDNANCE SAFETY SPECIALIST. Exceptions to the escort requirement may be requested through the Fort Ord BRAC Site Security Management Office and must be approved by a USACE OSS or regional ordnance safety manager. Presidio of Monterey (POM) emergency service personnel, personnel operating under the BRAC Military Munitions Response Program (MMRP), Habitat Management Program or the Federal Aviation Administration may be granted routine unescorted entry into restricted MRS specified by the USACE OSS. The USACE OSS may establish additional escort and/or visitor requirements for entry into, or operations within, restricted MRS. Escort personnel will at a minimum:
 - (a) Prior to entry:
 - 1) Review with all escorted personnel - authorized actions, safety and emergency procedures, to include minimum safety distance(s), 2) report time and location of entry to the USACE OSS or an entry monitor designated by the USACE OSS, 3) confirm that all escorted personnel have completed an ordnance recognition and safety orientation, and 4) check that all personnel and vehicles comply with required uniform and vehicle markings (Appendix F).
 - (b) During escort:
 - 1) Continually assess the MEC safety status of all escorted personnel, 2) ensure that escorted personnel comply with MEC safety requirements, 3) maintain contact with the USACE OSS or a designated escort monitor located outside the restricted MRS, and 4) obtain safety approval/disapproval through the USACE OSS for all escorted personnel initiatives not previously authorized.
 - (c) If suspected MEC is encountered in an area within a restricted MRS where a removal action has been completed:
 - 1) Take appropriate action to protect escorted personnel, and 2) complete section 1 of the MEC Incident Report (Appendix N).
 - (d) Upon completion of escort:
 - 1) Account for all escorted personnel, 2) report exiting restricted MRS to the USACE OSS or escort monitor, and 3) Provide any initiated MEC Incident Reports to the USACE OSS immediately.
- (3) Safety Orientation: ALL PERSONNEL ENTERING RESTRICTED MRS MUST HAVE COMPLETED AN ORDNANCE RECOGNITION AND SAFETY ORIENTATION. Munitions and Explosives of Concern recognition and safety

orientations can be arranged through the Fort Ord BRAC Site Security Management Office.

- (4) Visitor Procedures: Fort Ord BRAC visitor safety procedures for entry and operations inside restricted MRS include but are not limited to: a) observe MEC safety requirements at all times, b) maintain contact with, and follow the directions of, the escort or entry monitor, c) report suspected MEC within visitor work site to the escort or entry monitor, d) use the buddy system (remain within visual range of the escort or a fellow visitor at all times, e) maintain an appropriate Minimum Safe Distance (MSD) (designated by the USACE OSS or escort) between individuals/vehicles while operating in or traversing a restricted MRS, and f) maintain required uniform and vehicle identification (Appendix F). **Personnel accepting authorization for unescorted entry/operations within restricted MRS assume responsibility for their safety and the risk of injury or death resulting from the detonation of UXO.**

b. Emergency Access (Unescorted)

- (1) Unescorted entry by emergency service personnel is dangerous but authorized in incidents where a delay of entry would risk loss of life or limb. To best avoid casualties from unintentional UXO detonations unescorted emergency entry of restricted MRS should be limited to roads, trails, and open areas where the ground surface is visible. Visible UXO should be avoided and vehicular movement limited. The emergency incident commander involved in an unescorted entry to a restricted MRS should notify the USACE OSS or the POM Fire Department as soon as possible. The emergency incident commander involved in an unescorted emergency entry into a restricted MRS should notify the Fort Ord BRAC Site Security Management Office or USACE OSS of any observed UXO as well as damage to restricted area vegetation, fencing, signs, barriers, or property markers resulting from the incident response activities.
- (2) Local community emergency service providers or other organizations providing planned emergency response coverage for special events that include the use of roadways adjacent to restricted MRS (Laguna Seca Speedway events, bicycle and foot races, auto tours, etc.), should coordinate with the USACE OSS or the POM Fire Department to review emergency access procedures and complete a MEC recognition and safety orientation prior to the event.

6. REPORTING MEC

- a. Found or Identified MEC on Federal Property: The location and description of MEC found or identified on federal property outside restricted munitions response sites should be reported immediately to the USACE OSS or Fort Ord BRAC MRS Security Management Office during regular business hours or the Presidio of Monterey Police Department after regular business hours. Munitions and Explosives of Concern found or identified within restricted MRS where a removal action has been completed should be reported to the USACE OSS or Fort Ord BRAC Site Security Management Office during regular business hours. When notified, the USACE OSS, Fort Ord BRAC MRS Security Management Office, or Presidio of Monterey Police Department will coordinate an appropriate response and initiate a Fort Ord MEC Incident Report (Appendix N).

- b. Found or Identified MEC not on Federal Property: Munitions and Explosives of Concern that are found or identified on other than federal property should be reported immediately to the local law enforcement agency with jurisdiction of the area. Upon receiving a report, the local law enforcement agency should coordinate an appropriate response. It is requested that a report of incidents that involve the discovery of munitions or munitions debris on former Fort Ord property be forwarded to the Fort Ord BRAC MRS Security Management Office for the purpose of tracking the type and frequency of such finds on those properties.

7. POINTS OF CONTACT

- a. Emergency access - USACE Ordnance Safety Specialist (OSS): (831) 884-9925 (ext. 226), (831) 760-2571 or after business hours (831) 384-1410. Presidio of Monterey (POM) Fire Department: (831) 242-7701
- b. Routine access authorization, escort, or to schedule a MEC Recognition and Safety Orientation– Fort Ord Base Realignment and Closure (BRAC) Site Security Management Office: (831) 242-7919/7924 or (831) 760-2575.
- c. To report MEC found on other than federal property – Local law enforcement agency.
- d. To report MEC found on federal property – Business Hours: Fort Ord Base Realignment and Closure (BRAC) Site Security Management Office: (831) 242-7919/7924 or (831) 760-2575 or Presidio of Monterey (POM) Police: (831) 242-7851/2 (24 hours)
- e. Administration of these procedures- Lyle Shurtleff: (831) 242-7919.